

## TradeCenter 128 PULSE

December 2019

News from TradeCenter 128 Clients, Special Offers, Upcoming Events, and more!

### Client News



**Batavia Biosciences** has partnered with IAVI, a scientific research organization, to develop a vaccine against Marburg virus, a public health and potential bioterrorism threat. This is the second collaboration between Batavia and IAVI on vaccine development. To learn more, visit the [website](#).



**YMCA Children's Center** has part-week preschool and full-time toddler openings at its 100 TradeCenter location. The YMCA is committed to providing a safe, positive environment for infants and toddlers ages 1 month to 2.9 years. Contact Suzanne at 781-938-9622 or [sswankowski@ymcaboston.org](mailto:sswankowski@ymcaboston.org) for additional information.

### Holiday Shopping Made Easy

Remember neighboring merchants while shopping for the holidays! Cummings Properties is home to a diverse collection of businesses that offer an array of products and services. Many of these businesses offer gift certificates and special gift packages that are suitable for friends and relatives of all ages. Make a busy time less hectic by checking out the [Client Directory](#) to discover all that is offered locally.



### Upcoming Events



#### **Cummings Leadership Forum: Differentiating Your Business in the Professional Services Industry**

**Wednesday, December 11, 3:30 – 5:00 PM**

*400 TradeCenter Suite 4780, Woburn*

Attend a new facilitated roundtable discussion series designed to address issues facing businesses and help attendees develop strategies to drive their businesses forward. Moderator [Paul Dio](#) and participants will discuss differentiation at this session. Please [register](#) for this event.



#### **SCI Woburn Food Pantry Donation Drive**

**Monday – Friday, 9:00 AM – 4:30 PM**

*2 Merrimac Street, Woburn*

Any non-expired food and drink items are welcome. Contact [debbi@socialconcern.org](mailto:debbi@socialconcern.org) or call 781-935-6495.

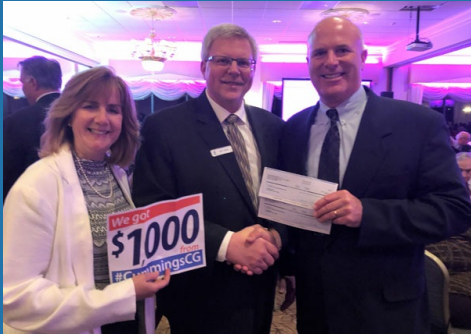
#### **Toys for Tots Drive**

**Weekdays through December 11, 9:00 AM – 4:30 PM**



Scientific Systems Company, 500 West Cummings Park, Suite 3000,  
Woburn  
- OR -  
Securitas, 60-K Concord Street, Wilmington  
Accepting donations of new unwrapped toys.  
View [additional drop-off locations](#).

## Cummings Buildings Power Charities



Cummings Properties continued its annual tradition of inviting employees to direct Company-sponsored \$1,000 gifts to local charities through its [Cummings Community Giving](#) program. This year's participation will deliver a record-breaking \$553,000 to 365 local-area nonprofits. Pictured here, Purchasing Manager **Jim Gillette** (right) and **Patty Gillette** (left) deliver two donation checks to [Lazarus House Ministries](#) executive director **Jeff Hassel**. [Learn more](#) about the program and view the full list of recipients.

## Special Offers



### Two weeks' free unlimited group training

[High Function Fitness](#)

100 TradeCenter, Suite 325

Offer available to all TradeCenter 128 clients.

Valid through December 31, 2019.



### Free delivery and setup for your holiday event

[Hostess Catering](#)

2 Gill Street, Suite K, Woburn

Now taking holiday bookings: tailored menus with sublime food and seamless planning. Visit the [website](#) or call 978-206-1799 for holiday menu ideas.



## Local News

Cummings Properties is actively supporting the [Cedar Street On-Ramp Project](#) proposed by the city of Woburn. The project would add an on-ramp from Washington Street via Cedar Street onto I-93 South, helping to alleviate traffic congestion on Washington Street, Montvale Avenue, and the I-93/I-95 Interchange. To learn more and sign up to receive updates, visit the [website](#).

## The Latest at Cummings

**Follow Us:** Check out Cummings Properties on social media to view fun photos and learn about special events and the latest Company news. Stay in the know by following us on [Twitter](#), [Instagram](#), [LinkedIn](#), and [Facebook](#).



**'Tis the Season:** Continuing a 49-year tradition, Cummings Properties is delighted to share the holiday spirit with the gift of a poinsettia for each

client firm. Any client who has not received a poinsettia by **December 13** is encouraged to contact his or her account manager or pick one up at the leasing office at 200 West Cummings Park, Woburn.

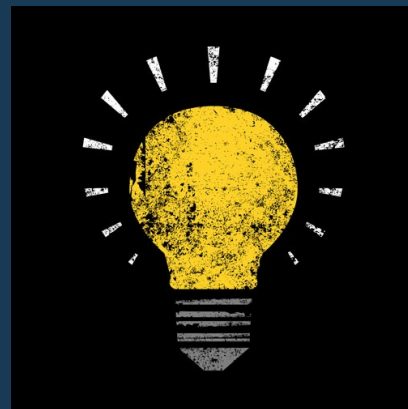


## Friendly Reminders

### Janitorial

Standard janitorial services are provided in office areas (only) at 300 and 400 TradeCenter, at no charge, after business hours Monday through Friday (excluding holidays). The following janitorial services are performed daily:

- replacing light bulbs and liners for wastebaskets, as needed
- removal of normal office trash and emptying of wastebaskets
- recycling of all paper materials from blue desk-side recycling containers (only)
- dusting of all readily accessible horizontal surfaces
- cleaning of glass entries, doors, and sidelights
- cleaning of restrooms, including fixtures and mirrors, and damp mopping of floors
- replenishing paper and soap products in the restrooms, as needed



Additionally, uncarpeted (VCT) floors are cleaned and mopped, and carpeted floors vacuumed, twice a week. Spot cleaning for stained carpet areas is performed as needed during those twice weekly floor cleaning sessions.

If at any time you have concerns, wish to share comments or suggestions about your janitorial service, or need to make special arrangements for any reason, please contact your firm's designated cleaning company directly. To confirm the contact information for your firm's cleaning company, please either refer to your welcome packet or reach out to your account manager. You may also contract directly with the cleaning company for additional services, at your firm's expense.

### Recycling

Client firms are responsible for recycling all materials other than standard office paper. Paper and cardboard that will not fit into a standard desk-side wastebasket must be broken down and placed in the cardboard recycling dumpsters located on the loading dock at each building.

Glass, metal, and plastic recyclables should be deposited in the single-system recycling dumpster located on the concrete pad adjacent to Big Sky Bread Company. Please thoroughly rinse all materials prior to recycling them, and take care when transporting recyclables through the building to avoid staining or damaging the flooring.

## Holiday Notes

**Holiday Schedule:** Cummings Properties' offices will be closed for Christmas on **Wednesday, December 25** and New Year's Day on **Wednesday, January 1**. There will be no staff on site either day. Limited staff will be on site on **Tuesday, December 24**.

**Festive Decor? Check First!** Many client firms look forward to displaying holiday trees, wreaths, or other live decorations in their offices. Before purchasing greenery for the office, however, please check with the local fire department, as each municipality has its own safety regulations.

**Holiday Thanks:** We recognize that some clients may wish to express appreciation during the holiday season for those who have served them well, but please note that Cummings Properties staff members are not permitted to accept gratuities. Staff members are pleased to provide the many services included in clients' leases, and they take pride in providing the very best possible service in a friendly, efficient manner. For those wishing to express appreciation, thank you notes are always welcome.



We want to hear from you! Do you have news or a great photo to share? Is there a special you'd like to offer to Cummings clients? Email your news, offers, and photos to Lisa VanStry at [lvs@cummings.com](mailto:lvs@cummings.com).

## Earn Cash for Client Referrals

Know someone looking for space? You could earn \$1,000 or more for referring a new client to Cummings Properties. Within our portfolio, which spans 11 cities and towns north of Boston, we have a space for every need. See details [here](#) or speak with your account manager to learn more. Earn \$1 per square foot for a successful lease with us, with a minimum referral bonus of \$1,000!

# Lease at CUMMINGS PARK

Washington Street, Woburn

Featured office suites in amenity-rich area

[1,039 SF](#)

[2,182 SF](#)

[2,908 SF](#)

[5,540 SF](#)



Dining, fitness, day care, entertainment,  
and more just steps from your office door!

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[cummings.com](http://cummings.com)

[Service Call Request](#)

[Executive Office Suites](#)



If you no longer wish to receive our emails, you may unsubscribe below. Unfortunately, if you unsubscribe, you will not receive important building notices such as water and electric shutdowns or fire alarm testing.